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March 2018

Dear Applicant

**Post of Head of Corporate Engagement - Fair by Design**

Thank you for your interest in the post of Head of Corporate Engagement - Fair by Design with the Barrow Cadbury Trust. Please find attached the job description and person specification for this post.

The Barrow Cadbury Trust is an independent charitable foundation seeking a just and peaceful society which recognizes the equal value of all people. Largely working in partnerships with others, we use all our resources – our grants, our people and our name - to bring about structural change, thus increasing social justice and equality.

We are about to launch the Fair by Design Campaign which aspires to eliminate the poverty premium within 10 years. Please see the page of Background Information enclosed in the pack for more information.

This is a fixed term contract for 3 years from April 2018 (with the possibility of renewal). The salary is £50,000-£52,000 p.a. The Trust offers a contributory pension scheme.

Any offer of employment will be made subject to references, confirmation of the right to work in the UK (see the information below relating to complying with the preventing illegal working legislation) and the satisfactory completion of a probationary period.

Before you apply please have a look at our website and view our short animation about our values and the way we work ([www.barrowcadbury.org.uk](http://www.barrowcadbury.org.uk)).

If you would like to apply for this position, please send us your CV and a covering letter setting out your skills and suitability for the post (no more than 3 sides of A4) to Maddy Rooke-Ley at [m.rooke-ley@barrowcadbury.org.uk](mailto:m.rooke-ley@barrowcadbury.org.uk) by **12 noon on Monday 16 April 2018**.

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Interviews for short listed candidates will be held on **Friday 11 May 2018** at our offices at Kean House, 6 Kean Street, London, WC2B 4AS.

We look forward to receiving your application.

Yours sincerely



**Sara Llewellin**

**Chief Executive**

Enc – Job description, Background Information, complying with preventing illegal working legislation and Equal Opportunities Monitoring Form attached below.